



Volunteering with CMS: A Guide to Access Requirements

We are always delighted to welcome new volunteers to our schools. In fact, we rely on families and community members to supplement the hard work of our teaching staff. Your time, your talents and your treasure bring a plethora of experience—personal and professional—to our students.

Our main priority has to be the safety of those entrusted to our care. For this reason, and in line with state requirements, we have four levels of access with varying degrees of clearance requirements.

Questions? Contact your school or call our District Volunteer Department at 980-343-0474.

LEVEL

1

PARENTAL ACCESS

All parents have access to their child(ren) within the school. Visits should be scheduled in advance when possible.

Clearance: Parents will be required to sign in with LobbyGuard, which will run names and dates of birth to check for sexual offenses.

LEVEL

2

SUPERVISED ACCESS WITHOUT DRIVING

Volunteers have access to any student(s), within school property, under direct supervision of a CMS employee, i.e. classroom volunteers. Volunteers are not permitted to chaperone field trips.

Clearance: Registration will include one form of valid photo ID indicating name and date of birth, such as driver's license or passport.

LEVEL

3

UNSUPERVISED ACCESS WITHOUT DRIVING

Volunteers have access to any student(s), within or outside of school property, without direct supervision of a CMS employee, e.g., one-on-one tutoring and field trip chaperone.

Clearance: All requirements of level 2, plus Social Security number.

LEVEL

4

UNSUPERVISED ACCESS WITH DRIVING

Provides the same degree of access as level 3, but volunteers may drive children as part of their volunteer activity.

Clearance: As level 3, but a valid driver's license must be presented for driving-history check along with proof of liability insurance.

To register as a CMS volunteer please visit www.cmsvolunteers.com