

CHARLOTTE-MECKLENBURG SCHOOLS

APPLICATION FOR RELEASE FROM THE CHARLOTTE-MECKLENBURG ADMINISTRATIVE UNIT

We, the parents of _____ who is in the _____ *grade and resides in the
(child's full name)
Charlotte Mecklenburg School Administrative Unit, request that he/she be released from such unit so that
admission to the _____ Administrative Unit may
(city or county)
be requested for the _____ school year. We currently reside at
(year)
_____ which is in the
(street address) (zip code)
attendance area of _____ School. The reason for
(Charlotte Mecklenburg School)
this request is _____

_____ (date) _____ (parent's signature)

RELEASE FROM CHARLOTTE-MECKLENBURG ADMINISTRATIVE UNIT

The Charlotte-Mecklenburg Board of Education releases _____
from the educational jurisdiction of the Charlotte-Mecklenburg Administrative Unit for the _____
school year. This release becomes effective upon the acceptance of the student by the Board of Education
of the receiving administrative unit.

_____ (date approved) _____ (Superintendent Designee's Signature)

*Please complete one application for each child and return to: Student Placement Office
Smith Family Center
1600 Tyvola Road
Charlotte, NC 28210

Phone 980-343-5335
Fax 980-343-5661

In compliance with federal law, Charlotte-Mecklenburg Schools administers all education programs, employment activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.